



Report to County Services Committee of Lee County Board
June 11, 2024 | 9:00 AM

1) ROLLING THREE MONTHS OF RIDERSHIP DATA (March 1, 2024 – May 31, 2024)

	March, 2024	April, 2024	May, 2024	Total for Period
RIDES	7,149	9,063	8,443	24,655
SERVICE HOURS	2,276	2,866	2,591	7,733
MILES OF SERVICE	63,307	78,669	71,533	213,509
FUEL COST	\$23,799.59	\$21,256.77	\$22,266.51	\$67,322.87

2) DEVELOPMENTS

a) Reagan Mass Transit District

- i) Closing on the transfer of assets between Lee County and Reagan Mass Transit District (RMTD) will take place on Friday, June 28, 2024. RMTD will be live as of July 1, 2024.
- ii) LOTS/RMTD Staff are currently working through existing agreements with vendors and completing paperwork to establish RMTD as a new local government entity.
- iii) The Definitive Agreement, outlining the transition of assets to RMTD, has been approved by the Lee County Board and the Ogle County Board.

b) Bidding Opportunities

- i) A bidding opportunity, Request for Proposals (RFP), for Information Technology Services (IT) has been released to the public, with the due date for submission being June 17, 2024 by 4:00PM Central Time.
 - (1) The IT firm chosen will have a three (3) year contract with two (2) additional one-year options.
- ii) Final draft of a Request for Proposals (RFP) for Auditing Services is being finalized by LOTS administration and will be published within the next week. The intent is to receive responses to the RFP back within 15 days of the published date.
 - (1) This will be a three (3) year contract with two (2) additional one-year options for the awarded Auditing Firm.
- iii) In the drafting stages is a Request for Proposals (RFP) to secure Marketing Services for Reagan Mass Transit District. Similarly, this will be a contract opportunity for up to five (5) years.
- iv) RMTD will also be publishing, in the coming weeks, an RFP for a Data Analysis Partner for the Transportation Desert Grant project (see 2nd page of this report, section g), awarded funding to RMTD by the State Planning and Research arm of IDOT.

c) Budget/Contracts for FY 2025 (July 1, 2024 – June 30, 2025)

- (1) IDOT starting to issue FY 2025 Contracts Applications have been submitted to IDOT.
- (2) Contractual amounts for State Fiscal Year 2025 are as follows:
 - (a) 5311 Contract: \$283,450
 - (b) 5311F Contract (I-88): \$1,100,000
 - (c) 5311F Contract (I-39): \$929,606
 - (d) DOAP Contract: \$1,867,008

d) Rural Winnebago County Transit Services

- i) Work continues on arrangements for RMTD to be the operator of public transportation services in rural (western side) Winnebago County.
- ii) The contractual budget proposed by IDOT for this new service is as follows:
 - (i) 5311 Contract: \$207,864
 - (ii) DOAP Contract: \$798,728

- e) **Feasibility Studies: Dixon and Rochelle**
 - i) RLS and Associates is continuing work on Feasibility Studies for Dixon and Rochelle. The two (2) studies are in the current phase of developing potential fixed routes for consideration.
 - ii) Additionally, initial budgets are being refined for the potential routes.
 - iii) Another round of public meetings will be forthcoming during the last week of June
 - iv) The two (2) studies are running concurrently with completion expected by end of August, 2024.
- f) **Hydrogen Fuel Feasibility Study**
 - i) LOTS submitted an application on the feasibility of hydrogen fuel cell vehicles in rural public transportation system. Proposal was submitted to the State Planning and Research division of IDOT.
 - ii) LOTS is awaiting word back from IDOT/State Planning and Research on whether its hydrogen proposal will be awarded funding.
- g) **LOTS Awarded Funding to Complete SPR Funding on Transportation Needs**
 - i) A contract between Lee County and State Planning and Research of IDOT has been executed for this two-year project with a budget of \$243,594.
 - ii) This project will look at the general “transportation needs” of residents in Lee and Ogle Counties.
 - iii) LOTS will publish a Request for Proposals (RFP) for a university partner to assist with SPR grant activities.
- h) **Vehicle Procurement**
 - (1) Lee County / LOTS received word from IDOT that its 2022 CVP Application was awarded 6 of the 10 proposed vehicles.
 - (a) The vehicles, which will likely come in 2025, include two (2) minivans and four (4) light duty buses. Total value of these vehicles is more than \$600,000.
 - (2) LOTS collaboration with IDOT on a federal proposal to the Low/No Emission Grants.
 - (a) LOTS will procure two (2) electric buses via this proposal
 - (3) LOTS has submitted the order for two (2) electric vehicles to the Michigan Department of Transportation.
- i) **Architectural/Engineering Firm / Oregon facility construction**
 - i) Pre-award concurrence has been received from IDOT. Larson and Darby, an architectural firm out of Rockford, has been secured for the A&E process.
 - ii) Architectural and Engineering firm has provided us with a 95% complete design of the Oregon facility. This project is part of LOTS application under REBUILD Round 1

3) OPERATIONAL AND CAPITAL RELATED DEVELOPMENTS

- a) **Capital Funding / REBUILD Round 1**
 - i) Application includes Construction of new Oregon location
 - ii) Furnishings and equipment for Oregon facility
 - iii) Implementation of video surveillance cameras into 17 of LOTS’ buses and minivans (completed)
 - iv) Three (3) new buses (Ford transit type vehicles)
- b) **Capital Funding / REBUILD Round 2**
 - (1) Notice of State Award being processed by IDOT
 - (2) LOTS Proposal will allow for the following:
 - (a) Two electric vehicles for use in the LOTS system
 - (b) Three (3) new offices at Reagan Transit Center and secured file room/storage room
 - (c) Develop new Conference Room between Reagan Transit Center and Mechanical Bay
 - (d) Geothermal and Solar technologies will be incorporated into complex
- c) **Capital Funding / REBUILD Round 3**
 - i) IDOT announced that Lee County/LOTS will receive \$62,500 for the purchase of 2 service vehicles
 - ii) The original proposal included the following:
 - (1) Add 72-feet onto the existing bus barn at Reagan Transit Center,
 - (a) This will provide for an additional twelve (12) slots for buses
 - (2) Add another bay onto the existing mechanical building
 - (3) Purchase service vehicles including one for maintenance

